

**MINUTES OF NZASA
VIEW ROOM, WELLINGTON AIRPORT
30th MAY 2016**

PRESENT: Grant Burns, Jen Rodgers, Kelvin Woodley, Ringi Smith, Lesley McCardle, Alex MacCreadie, Greg Fenton

APOLOGIES: Annie Hughes, Scott Aronsen, Rhys Ellison, Paul Eason Ringi cd

*Paul Eason is the new BoT for SOS – he is on the board at Lawrence Area School.

MINUTES of previous meeting 13th March 2016 as circulated and discussed are adopted as a true and correct record.

Grant/Jen cd

Appointment of Officers

Welcome to Greg Fenton, Principal of Onewhero Area School. The appointment to be confirmed or changed at conference.

Discussed briefly the split of Central North as the region is huge. Richard Katipa (Rerekohu) from the lower North Island has shown interest. Greg to take discussion to region around the split of the CN zone and representation on this Executive.

Chairperson/Vice Chair –

Motion Alex remains as Chair on the Exec.

Motion Ringi remains as Vice-Chair on the Exec

Grant/Kelvin cd

Finance

Motion that finance report as at 20th May 2016 as circulated and discussed is adopted.

Lesley/Alex Cd

Discussed balance held in sports account. Letter to be written about the credit held in the account and ask what their plans are to expend it. Sports to come back to Exec about their proposal. Alex is to follow this up with Kate at Lawrence.

Subs – three schools not paid. Regional reps to follow up. *Since this meeting now only one school to pay subs.

Signing authority of accounts:

Alex and Jen to sign accounts. Lesley to counter sign. Accounts under \$50 to be signed by one person. Currently airfares etc paid by Lesley and reimbursed. Review accounting procedures and processes annually. Lesley to go and apply for a credit card to NZASA.

Motion

That NZASA apply for a credit card with a limit of \$10,000. A credit card policy will be adopted at the next meeting.

Jen/Greg cd

Motion

Annual delegations for payment of accounts are authorised to Alex, Jen and Lesley. Any two to sign.

Ringi/Grant cd

Sports Tournament

SoS are struggling for numbers for a team this year. Discussed the logistics of the sports tournament for our schools particularly around trials, travel etc. The sports tournament was discussed – the structure – possibly how it could be re-formatted etc. Apparently the rugby coaching has been sorted following Mike's stepping down. Alex is in touch with Kate and will get further information.

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We also spoke about the SOS school approaching South Westland Area School to see if they might want to join the SOS rather than the TOSI group.

Strategic Plan

Discuss and updated plan. The area school student award system at conference to recognise high achievement has been successful. At conference the Principal of that student to read out the award. Policy change to awards blurb for each student 500 word limit, if a region nominates more than one student Exec to know before award with Exec selecting one or endorsing both candidates. The award system is going to be promoted further from the Exec.

Leadership camp was full this year. Colin to continue to speak at conference. Promoting area schools as a viable and desirable option for students to be pushed via newspapers and other media. Discussed the possibility of awarding cultural/art awards e.g. art, creative writing. Literacy award can be promoted for te reo entries as well. These new awards to be brought in for 2017. Ultimately this could lead to a sub-group to manage the award system.

Group representatives – make a google doc of who is on what representative group.

Strategic plan updated directly on the google website.

Motion

The strategic plan as updated is adopted.

Alex/Jen

cd

REPORTS

RRRG (Ringi) – RRRG is meeting with Minister next week. Meeting is being held at NZSTA. RRRG meetings are paid for out of NZASA funds. Ringi to continue representing NZASA on RRRG.

Secondary Principals Council (Alex) – They had a meeting last week. Alex usually attends. SPC meet three times a year. These meetings are worthwhile attending. Greg and Alex are to share this sector meeting.

NZEI Principals Council (Kelvin) – Full report on Google under sector reports. Discussed report.

Education Payroll Limited (Jen) – Meetings are held once a term. Most of the meetings are confidential and material can't be shared.

Property Sector Forums (Jen) – A meeting was held last week. Notes tabled. Nothing new at the moment. Clustering of schools for 5YA has begun. Jen is part of the Cheviot Project. 35 schools are involved at the moment. Police vetting – tradespeople have to be police vetted BY THE SCHOOL while they are on site preparing reports for 10YPP. Schools are not supposed to accept police vet reports from trade companies. Jen has a summary report about police vetting she will forward to us. Lesley to forward on to NZ Area Schools with these minutes.

Under the H&S Act a summary report is coming out to schools shortly which will cover a variety of issues including working at a height.

Funding Group (Alex) - The first meeting has been held. They want to head towards a different type of funding formula but this is looking problematic. The talk at the moment is removing the decile system.

Cross Sector Forum (Alex) – Meetings held three times a year. Grant to pick this sector up. Alex to follow process to enable Grant to pick this meeting up.

Education Council – NZASA are not currently represented on this sector group.

Sector Leaders (Alex) – Hasn't attended a meeting yet but will attend the next one.

N4L (Jen) – Meet once a term for two days. POND being discussed at the moment.

Ministry of Social Development Community Response Forum (Grant) – meetings are held once a month. Looks at MSD spending in particularly around education.

CONFERENCE REPORTING – A subfolder has been created on google under sector reports. All 2016 reports need to be put there at least a month before conference for the preparation of the AGM materials.

REVIEW STUDENT EXCELLENCE POLICY

Reviewed student excellence policy. Reviewed policy to be sent out with next newsletter calling for nominations prior to conference.

Visitors – NZEI

Louise Green and Jane Porter

Jane has bargained the AS collectives. Concerns expressed about our views not being heard particularly around the release time issue for primary school teachers working in area schools. Discussed the point that someone from NZASA Exec would be a much better person to be on the bargaining group rather than a teacher from a school who doesn't have area schools interests as a whole at heart. NZPF who currently sit on the bargaining group don't represent area schools interests particularly well. The fact that one hour was asked for doesn't solve the issue of inequity in any way.

Way forward? A joint approach – a request from this group to organise a MoE (Secretary), NZEI, PPTA (Secretary), NZSTA and NZASA meeting to look at how area schools are resources to best support our children's success.

Full registered teachers working as relievers do not have to undertake a re-training programme after six years. Provisionally registered teachers do. Subject to confirmation teachers do not have to undertake a re-training programme.

Area School Principals Contract – Jen has done a comparison. AS Principals don't get compensated for both national standards and NZQA management. Only one allowance applies to AS Principals. No motor vehicle allowance in ASPC but in Primary and Secondary contract it is provided for.

Conference 2016

Reviewed conference outline. There are a few follow ups to be done. Minister Parata can't open the conference. Alex is following up on this. All print material must be finalised by end of term latest. We are getting close to finalising this which must be done by end of June.

Alex will create a google form for evaluating the conference.

As soon as possible a new outline to be sent out to schools.

Mail out:
Minutes

Police Vetting Information
Awards Policy
Conference Outline

Meeting ended 3:15pm
Next meeting: Conference
November meeting: 21 November
Flights for Jen, Ringi, Grant, Kelvin (on the day), Greg,