

**NZASA EXECUTIVE MEETING  
THORNDON HOTEL, WELLINGTON  
12 MARCH 2018**

**Present:** Grant Burns, Lesley McCardle, Steve Beck, Debbie Fitzgibbon, John Auld, Koren Hopoi, Kelvin Woodley, Paul Eason, Teresa Lomas, Kelvin Woodley

**Apologies:** Annie Hughes

Welcome to Teresa Lomas. Teresa is on the BoT Opononi Area School.

**PPTA Principal Meeting (meeting this am)**

Stephen Walters is attending this meeting on behalf of Area Schools today and tomorrow. The agenda has been made available to Executive for discussion and to pass points on to Steve. Brief discussion on Area School model vs. primary/intermediate especially with a large number of primary schools in rural areas. The well-being of Area Schools Principals remains ongoing. NCEA review? Short courses v. school based courses. Credit value against time spent in course can seem excessive compared to school course credits. Discussed vocational pathways. Wide variance amongst schools and how they use vocational pathways. Staffing allowance for curriculum inquiry – schools seem to be using this in different ways. CoLs staffing issues.

**1. MINUTES**

The minutes of the previous meeting of 13<sup>th</sup> November 2017 as circulated are adopted as a true and correct record.

Grant/Debbie Confirmed

**Carried Forward**

Student Awards – make sure everyone is clear on process and are aware of cut off one month prior to conference.

Damian Edwards - claim that academic results from small schools are lacking is refuted.

Sports Tournament – 2017 now wrapped up.

Ringi Smith – Ringi quietly disappeared after the last meeting. Lesley to organise flowers and card.

**Matters Arising:**

**2. FINANCIAL REPORT**

Motion that the finance report as at 31 December 2017 as tabled is accepted.

Grant/Koren Cd

Leadership Course – a profit made last year was quite substantial. It could be that the fees should be reviewed. In the last few years there has been no guest speaker and no marae visit. Review the fees after the course runs this year. Currently airlines, mileage, overnight allowances etc are not refunded through the leadership course. Due to the large credit balance this could be funded by the course. Steve to take back to Brendon.

Band hireage/AV is excessive.

Finances are now ready to go to audit. Discussion around an assurance review rather than an audit.

### 3. CONFERENCE 2018

- 22-24 August - Crowne Plaza, Christchurch
  - Field Trip Wednesday Morning: Halswell Primary School – a rebuilt school following the earthquake/Rolleston/Haiata (Karen). Koren /Steve/Kelvin to contact both schools to check out feasibility around Kaiapoi, Halswell and Haiata. Depart hotel 9.30am.
  - Andy Kai Fong from Haiata – Steve to approach Andy to invite him to conference
  - Mihi – Steve to organise and speak to Ray about his involvement.
  - Rock is going to Akaroa.
  - Grant to invite Minister Hipkins
  - Sponsors – CLASS, Solutions & Services, Instant, Officemax??, Equio?? PB Tech?? Sitech? Uni of Canterbury?? Lincoln ?? ARA Uni?? Quest Cleaning??
  - Keynotes:
    - Renzie Hanham – Wellbeing – Local to Christchurch
    - Lucy Honnie not available but Denise ? is available.
    - Susan Bagshaw – Senior Lecturer Christchurch School Of Medicine – adolescent wellbeing available to keynote and workshop
    - Ashley Smith – ex Maniototo student. Sticks & Stones Programme. John Auld is in touch. Workshop and Keynote.
    - Welby Ings – AUT – Koren to email to check availability
    - Hurunui Valley - Kiwi Watch – Tim Kelly science teacher Hurunui – Steve to check out
    - AI Fone Relationships and Well-Being – Debbie has been in touch and will pass on times to AI
    - Crusaders – Shane Fletcher – Steve Beck pre-dinner speakers
    - Student Speaker – Miriam Clark - Hurunui
- Refer to programme outline for more details
- Gifts – wine for speakers and workshops – Mt Beautiful Wines (Debbie)
  - Programme – include waiata, photos from schools
  - Theme – based on well being - Waiora

See Programme outline for further details.

Registration form: Fee is likely to be around the same as previous years or very slightly more expensive. Wait until some costs come in and then make a decision.

### 4. INCORPORATED SOCIETY

We are now an Incorporated Society. Rather than an audit we can move to an assurance review be undertaken. Lesley to get a cost from Bennetts for an assurance review v. an audit. Change to Constitution which says audit.

**Change to Constitution** – OR Assurance review by a chartered accountant. Take to AGM after cost is determined.

#### Motion

That NZASA adopt Xero accounting package for financial management from beginning 2018.

Paul/Koren cd

Teresa to assist with this process.

### 5. WEBSITE

The NZASA website has been hacked. Donna Russell is looking into this. We are due for some major updating. Lesley to get in touch with Donna and confirm okay to go ahead with the updates.

Next meeting discuss facebook option for NZASA.

### 6. NEXT MEETING

Date is set for Monday 28<sup>th</sup> May – Christchurch.

Look at staying Crowne Plaza. Meeting starting 3pm Sunday and end lunchtime Monday.  
Wotlf options for bookings.

## **7. SPORTS TOURNAMENT**

Entry fee on the website.

Dates: Sunday 8<sup>th</sup> July to 12<sup>th</sup> July at the Pioneer Recreation Sport Centre

Ben Bamford is cross-school co-ordinator for Canterbury and will be running the tournament

Sports same as previous years

Rugby to be held at Hoon Hay Park

Swimming pool available. The venue is not far from Riccarton.

## **8. SECTOR REPORTS**

**8.1 Small & Isolated Funding Review (Grant)** - nothing more has happened on this review. Work has halted due to change of government. It has been confirmed as still in the system but parked for the moment. Focus is on implementing changes to Education Act that were agreed to last year. This sector group has halted for the moment.

### **8.2 Implementation of the Education Amendment Act (Grant)**

Grant has a meeting on Wednesday. Looking at statutory interventions in a more creative way rather than using LSM or Commissioner. Schools will no longer have to pay the costs. New interventions can include case conference, specialist audit, performance notice. Statutory trustee can be appointed to Boards for the same fee as boards currently are paid!

Cohort entry and compulsory attendance – start at 5 years and can't opt out once a child starts at school.

Off-site locations – doesn't include trade academies. Approval is needed from the Ministry.

UBRS Understanding Behaviour Responsive – training is on prevention.

NELP – 30 year plan. Educational leaders would like the over-arching plan sorted and from there the national education priorities. The Government would like the priorities up and running sooner. They would like community input. Charters going however strategic plans will still continue. All schools will be asked to produce an implementation plan for the period 2019-2022.

In May there will be an Education Summit in Auckland and Christchurch.

Negativity in the sector affects recruitment.

More flexibility will be brought into CoLs down the track.

PLD still work to be done. Minister wants to provide a good advisory service.

### **8.3 Building Effective School Networks (Grant)**

Met at the end of November. New teachers supply package was announced before Xmas. Over the next 10 years 50,000 more students are expected. Auckland has a declining NZ school population. Plenty of schools around the country have surplus capacity. There is more consideration of shared facilities of primary/secondary schools e.g. green space.

### **8.4 IES investing in educational success (Grant)**

Challenge of linking with ECC and tertiary at the other end. National Standards enabled an overall figure to be generated. Discussion on how assessment against curriculum is going to progress from here. Schools have the option to carry on using national standards. Collaboration among teachers in CoLs is apparent.

### **8.5 Property**

There hasn't been a property meeting in the South for Steve to attend. Grant – there has been quite a change in property in the Auckland/Whangarei MoE. The counting of some spaces as teaching spaces continues to be an issue with schools being penalised for converting small spaces into useable spaces.

### **8.6 NZEI Principals Council (Kelvin)**

NZEI are working on what now after National Standards. Principal's survey wellbeing results – 1.7 times normal for levels of stress. They are looking at SENCO's to have release hours allocated to them. Concerns around Oranga Tamariki with large staff turnover and poor response time. They are extremely under staffed. Rosemary Hipkins was a worthwhile speaker around curriculum weaving and where KC's fit. Various other speakers mainly around curriculum development and

achievement. Some talk around the 30 year plan. Concern that 50% of teachers know nothing but national standards. 20% turnover of Secondary Principals every year (likely to be similar for Primary).

#### **8.7 Payroll (Kelvin)**

Kelvin sat in by VC which involved a sharing information exercise. There are some good changes coming through on Payroll. Some schools are still not using smart forms especially, apparently, composite schools. Next time Susan (Tapawera Exec Officer) will sit on line with Kelvin and take part in the meeting via VC again.

#### **9.0 STRATEGIC PLAN**

2018 Strategic plan reviewed.

Brought up again another rep on Exec from Central North.

Meeting via Zoom has proven successful in the north.