

**MINUTES OF NZASA
KINGSGATE HOTEL, WELLINGTON 19 NOVEMBER 2014**

PRESENT: Alex MacCreadie, Grant Burns, Trent Allison, Karyn Grey, Jen Rodgers, Kelvin Woodley, Rhys Ellison, Ringi Smith, Lesley McCardle

APOLOGIES; John Pyle and Annie Hughes

MINUTES of previous meeting 27th and 28th August as circulated and discussed are adopted as a true and correct record.

Ringi/Rhys cd

Finance

Motion that finance report for 13th November as circulated and discussed is adopted.

Grant/Jen cd

Conference 2015

Venue booked and deposit paid.

Marg Thorsbourne – confirmed for Friday only. Breakfast speaker followed by workshop. –

Restorative Practice (Lesley to follow up all on Friday)

Lorraine Kerr – Best Practice workshop What's on Top x 2

Elaine Hinds - Thursday

Industrial employment issues workshop – who – Thursday (NSTA)

Carolyn Stewart – keynote and then followed by a workshop (Jen) - confirmed

Minister and Secretary (Alex)

Appraisal attestation best practice workshop (Alex)

Curriculum breakdown – timetabling – Karyn

Island Bay – E learning./ Inquiry workshop (Karyn)

John Parsons - keynote followed by workshop (Alex)

Leonie Purvis – Novopay facilitated discussion workshop (Lesley) Thursday

Property (Rebecca Elvy ??) Lesley

Lisa Rogers MoE (Alex)

Vocational Pathways (Lesley)

Union presence Karyn/Alex (stand)

Question sheets – Novopay, Unions, NZSTA

Opening speaker: Irene Van Dyk - Grant

Music: Band or ?? Music (Kelvin)

Sponsors – Crest Cleaning, Capital E, Observatory, Te Papa, Smokefree, Weta Workshops
John P has been talking to Farmlands about sponsorship. They have shown interest. They are likely to want to know how we can promote their product/company e.g. sports-tshirts, leadership course. Rabo Bank/ ASB (Lesley). Everyone on board around sponsorship and ask whoever is appropriate to sponsor conference in money or bag items.

Call for best practice workshops including a board workshop (wait until March)

Awards – two possible nominations.

Sports Meeting

10th February

NZSSS – Events and how we can participate (Grant)

Rep on the Board – request declined but specific requests can be considered with presence at a board meeting as appropriate.

Garry Carnachan - director – happy to come to an Exec meeting. March meeting. Grant to be in touch with Garry.

Discussion around involvement in smaller competitions.

Representatives:

Northland – Juanita Parata

Central North – Loni and Jason Fellingham

SoS – Kate Anderson

ToS – Nick Clancy (SWAS)

Canterbury – TBC

Make sports committee aware we are inviting Garry to our next March meeting

Funding Application – agenda item for sports committee meeting.

March Meeting

19th and 20th March – Kingsgate Hotel, Wellington

May – one day travel day before

August – conference

November – one day travel before

Consider using Auckland for some of our one day meetings as a trial around cost and time.

Strategic Plan

Discussed and updated strategic plan. The updated version is on google.

NCEA timetable for 2015 – exams start earlier however term 4 also starts earlier.

Property calculator – area schools not mentioned

Visitor – Elaine Hines – NZSTA (Manager Professional Development)

Presence of STA at conference Ehines@nzsta.org.nz – email details of conference requirement (copy in to Lorraine Kerr)

Discussed with Elaine conference input and workshop provision. NZSTA to have an all day present at conference on the Thursday with workshop and discussion facilitation. Also a stand at lunchtime for questions.

Culturally competency tool about to be launched for BoT – school wide tool.

Changes around Health and Safety are going to be huge and will directly involve Principal negligence. Robust processes around H&S auditing. Changes likely to come in next year.

More on this next year.

Leadership Course - Rhys

Malcolm Cox Principal of Raglan is working on marketing at present.

Password to be sent to Malcolm to make changes to leadership page on website.

Letter to go out to all Area Schools – Rhys read letter out. This together with updates to

website is the first step to further market the leadership course. Letter approved to be sent out.

Conference – leadership slot to address all delegates with slide show

Lesley to ask Colin if he is coming to conference to speak about Area School or can that task be delegated to someone else. Rhys to follow up and if Colin can't make conference perhaps Malcolm can pick this up.

RERG

Te Kura are now attending meetings again for various reasons. RERG meetings don't seem to be offering area schools too much at the moment as many of the speakers come to exec meetings therefore RERG meetings can tend to cover the same ground. Next meeting in February.

SPC

Alex attended the meeting last week (report emailed through to Exec).

Education Amendment Act – appraisal audit

Notes attached to these minutes

NZEI – Karyn

ACE – presentation – advanced classroom expertise – discussion around this. The position has been placed in the primary contact as a recognition award so attracts an allowance only. It attracts \$5,000 but can only be given to teachers who have up to one unit however it was weighted in the favour of those who don't have a management unit. At the moment this is not part of the ASTCA.

Contracts – ASTCA due to expire next year. We need to be involved in discussions around this. Look at comparing contracts Primary and Secondary to ASTCA (March meeting). Invite PPTA and NZEI to the March meeting (Alex and Karyn).

Professional Learning and Development Advisory Group – recommendations have gone to the Minister. No timeline for response.

IES (Investing Educational Success)

Alex met with Peter Hughes around IES which will be implemented as money has been set aside and expressions of interest received. SoS have expressed interest in forming a cluster which has been well received by MoE. Agreement around clustering is still problematic. ECC will be included but not in the first round.

Sector Leaders – Novopay

Meetings once a month. The system seems to have improved slightly. Website updates will be live soon. EOY staffing as of two days ago not many schools have completed this.

Holiday pay – Still an issue. Take this to the next meeting.

Invite Leonie to conference.

March Meeting Outline:

Time:

Start middayish

Finishing 5ish

Flights March meeting:

NOT GRANT

John P done

Annie done

Jen night before

Trent leaving Christchurch 10am
Ringi
Kelvin returning Saturday – Nelson
Lesley

Visitors:

NZEI (Karyn)
PPTA (Alex)
Minister and Peter (Alex)
Lorraine STA (Ringi)
Leonie – Novopay (Lesley)
Property – Lesley
Megan – Red Tape Clutter Busters - Kelvin
Gary NZSSS – Grant
PLD – Sandra – Karyn
Denise Torry – NZPF – Alex/Lesley

Contract Items:

Non-contact time
SMA
IES
MU – Y7-13 1 hour Y1-6 No time allowance
ACE role
Conference input

Meeting ended 2.20pm