

**NEW ZEALAND AREA SCHOOLS ASSOCIATION
ANNUAL GENERAL MEETING
FRIDAY 24TH AUGUST 2018 9.00am
CROWNE PLAZA HOTEL, CHRISTCHURCH**

PRESENT: As per attached delegate list

Apologies: Phil Reynolds, Mangakahia; John Wright, Mercury Bay; Paul Eason, Lawrence

Minutes:

Motion that the minutes of the previous AGM of 16th August 2017 as circulated be adopted as a true and correct record.

Grant Burns/ Annie Hughes cd

Matters Arising –

Incorporated Society – NZASA are now an incorporated Society. Our title is therefore New Zealand Area Schools Association Incorporated.

Presidents Report

Written report previously circulated.

Report accepted as tabled and discussed.

Treasurers Report

Audited reports tabled in advance.

Motion

The accounts as tabled are adopted as a true record.

Grant Burns/Doreen Bailey cd

Discussion around whether to continue with the audit process of our accounts or whether to get the end of year statement prepared by a chartered accountant. There has been little value in the audit process mainly because we are such a small organisation. Questions asked of us are repetitive and meaningless. Teresa Lomas (Accountant) spoke to the issue and also recommended for an organisation of our size we would be better served by a chartered accountant.

Motion

That NZASA move away from the annual accounts being audited. Future end of year accounts are to be compiled and the balance sheet prepared by an independent chartered accountant.

Grant Burns / Annie Hughes

The appropriate change will be made to the Constitution and filed with the Companies Office.

REPORTS

Written reports were included in the conference packs to enable delegates to read them in advance.

Written Reports adopted as read.

Strategic Plan

Work continues on the strategic plan and is updated on a regular basis. The latest version is as tabled and presented in the AGM papers.

Meeting Closed: 9.30 pm